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The expectations for editors and board members to recuse themselves from editorial processes include but are not necessarily limited to:

- If an author is a relation, close associate, or within reasonable “arm’s length” of (e.g., relative, mentee, colleague, advisor, or collaborator) of an editor or co-editor who would otherwise oversee the submission, the editorial process will be overseen by either the other co-editor, a former editor of the publication, or an editorial board member, with records accessed solely by the Managing Editor through ScholarOne. Conflicted parties agree to respect the integrity of the process as the manuscript moves through the editorial pipeline and in consultation with the appointed substitute editor.
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• Editors agree not to submit to the journal during their appointment to maintain impartiality and fairness.
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